



U.S. Department of Justice
Office of Community Oriented Policing Services

145 N Street, NE
Washington, DC 20530

MEMORANDUM OF UNDERSTANDING
Between
U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES
And
MOVEMENTFORWARD, INC.
For
ONE CONGREGATION ONE PRECINCT (OneCOP) INITIATIVE

I. Purpose

This Memorandum of Understanding (“MOU”) establishes a voluntary partnership between the U.S. Department of Justice (“DOJ”) Office of Community Oriented Policing Services (“COPS Office”) and MovementForward, Inc. (“Partner”) (collectively referred to as the “Participants”) to work collaboratively and contribute their respective expertise and resources in order to advance the principles of community policing through the continued expansion of the One Congregation One Precinct (“OneCOP”) Initiative.

This MOU’s purpose is to set forth the Participants’ understandings and intentions regarding their collaboration in the areas of mutual concern described in this MOU. The Participants are entering into this MOU while maintaining their own separate and unique missions and mandates, and their own responsibilities and funding framework. Nothing in this MOU supersedes or interferes in any way with other agreements or contracts entered into between the Participants, either prior to or subsequent to the signing of this MOU. The Participants acknowledge that this MOU is not an obligation of funds, nor does it create a legally binding commitment by the Participants.

II. Background

The mission of the OneCOP Initiative is to leverage the resources and influence of faith institutions, across all denominations and traditions, to enhance public safety, but the initiative is not a religious or sectarian program. The OneCOP model is a proactive rather than reactive approach to addressing tensions around police-involved incidents as well as ongoing crime and violence in local communities. This approach complements the COPS Office vision of community policing as the joint responsibility of police and the communities they serve.

Begun in the Atlanta, Georgia region, OneCOP has previously:

- Connected more than 500 houses of worship in every police department jurisdiction in the four largest counties in Georgia through large-scale events.

- Orchestrated community outreaches that utilized law enforcement officers such as active shooter response trainings, know your rights seminars, back-to-school events, Coffee with a Cop, Faith/ community leaders ride alongs, multicultural festivals, youth basketball leagues with officers as coaches, etc.
- Collaborated with numerous law enforcement associations such as: Georgia Sheriffs' Associations, Georgia Association of Chiefs of Police, Fraternal Order of Police, National Organization of Black Law Enforcement Executives, National Association of Government Employees, and International Brotherhood of Police Officers.

III. Objectives

The Participants support the achievement of the objectives identified below that address areas of mutual concern. The Participants will work in close consultation with each other to achieve such objectives.

A. Specifically, the Participants will collaborate to:

1. Support the national expansion of the OneCOP Initiative by trumpeting the call for innovative collaboration between law enforcement professionals and faith communities. This effort will complement existing work from the COPS Office to promote the pillars of community policing.
2. Create a derivative work toolkit based upon existing OneCOP knowledge resources customized for national audiences.
3. Promote the co-branded toolkit to support new jurisdictions in implementing the OneCOP Initiative based on the experiences in the Atlanta region and elsewhere.

This partnership will not involve explicitly religious activities and the co-branded toolkit will be available to all law enforcement agencies and stakeholders. This partnership does not duplicate any projects for which the Partner has pending federal assistance applications or active federal awards supporting the same or similar activities.

IV. Roles and Responsibilities

The Participants will cooperatively furnish the necessary expertise and resources to accomplish the project objectives. The Participants agree to the following tasks for this MOU:

A. Specifically, the COPS Office will:

1. Designate a Program Manager to participate in the planning and management of this partnership. Review, and advise of needed modifications or adaptations, to the submitted OneCOP resources for the co-branded toolkit, with specific attention paid to the final product being able to speak to a national policing context and a diversity of communities.
2. Work with the Partner to determine final design templates of existing materials for a national audience, providing advice and publishing support as necessary.
3. Manage the editing, review, and approval process for a co-branded toolkit, including peer review and Department of Justice vetting.
4. Market and promote the completed co-branded toolkit through its existing media and social media resources to take advantage of the COPS Office national reach across law enforcement agencies and organizations.

5. Coordinate efforts on national media outreach with the Partner as appropriate.
6. Work with the Partner to submit conference proposals and provide COPS Office staff participation for conference sessions regarding the partnership and the co-branded toolkit as appropriate.

B. Specifically, the Partner will:

1. Designate a Program Manager to participate in the planning and management of this partnership.
2. Identify the existing resources and case studies that would be suitable for the toolkit either in existing form or with modifications and submit for COPS Office review and comment.
3. Work with the COPS Office to implement modifications necessary to ensure the co-branded toolkit speaks to a national audience and develop any needed supplemental materials for the toolkit to complement the existing materials.
4. Work with the COPS Office to respond to any peer review and vetting feedback regarding toolkit contents.
5. Work with the COPS Office to submit conference proposals and provide MovementForward, Inc. staff presenters for any conference sessions regarding the partnership and the co-branded toolkit.
6. Provide travel costs, if needed, for MovementForward, Inc. personnel selected as conference speakers.

V. Designated Points of Contact

The primary points of contacts for the Participants to this MOU are:

Gilbert Moore
Senior Advisor
Office of Community Oriented Policing Services
202.616.9301

David Cho
Partnerships Administrator
MovementForward, Inc.
404-605-7000 ext. 110

VI. General Provisions

The Participants agree to carry out the objectives of this MOU consistent with the following general provisions:

- A. Decision Making: Decisions concerning project activities and outcomes must be agreed to by all Participants.
- B. Information Sharing: The Participants will provide each other such information as may be needed to facilitate the project activities provided for under this MOU. The Partner is not entitled to any nonpublic information from the COPS Office or DOJ. The COPS Office will only share publically available information with the Partner.

- C. **Funding:** This MOU does not commit either Participant to the obligation of funding. Each Participant will maintain exclusive control over their funds and resources. Each Participant will use their own funds and make independent expenditures in furtherance of the joint project under this MOU.
- D. **Gifts:** The COPS Office has not and will not solicit or accept any gifts having monetary value (e.g., money, professional services or in-kind items) from the Partner. The contribution of resources by the Partner as part of the joint project under this MOU is not considered a gift.
- E. **Inherently Governmental Activities:** The Partner will not perform any inherently governmental functions and activities, consistent with OMB's Office of Federal Procurement Policy Letter 11-01, dated September 12, 2011. These functions and activities include, but are not limited to, determinations of agency policy, budget policy and Federal program priorities.
- F. **Non-Exclusivity:** Nothing in this MOU creates any exclusive partnership. This MOU does not restrict the Participants from entering into other MOUs, agreements, arrangements or contracts with other entities.
- G. **DOJ and COPS Office Seal, Logo or Insignia:** DOJ seals, logos, or other insignia will only be used by the COPS Office for official DOJ business. The Partner will not use the DOJ seal, logo or other insignia for commercial, educational, ornamental or other purposes without prior written approval from DOJ. In very limited circumstances, the Assistant Attorney General for Administration may authorize the use of the DOJ seal, logo or other insignia by private entities for joint efforts with DOJ that meet certain criteria. The COPS Office has the authority to approve, when appropriate, the use of the COPS Office logo by the Partner for joint project activities under this MOU.
- H. **News Media Inquiries:** The COPS Office Communications Division will be the principal point of contact for the news media on issues related to the COPS Office and the parameters of this partnership. The Partner will promptly refer all media inquiries on these topics to the COPS Office.
- I. **Copyright:** The Partner may copyright any work that is subject to copyright and was developed, or for which ownership was purchased, under this partnership. The Participants will be responsible for acquiring the rights, including the payment of required fees, to use any third party copyrighted material in publications and other deliverables developed under this partnership. All licensing, publishing, or similar agreements with a copyright holder, publisher, or other relevant party must include provisions granting the COPS Office a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use the work, in whole or in part (including create derivative works), for Federal Government purposes, and to authorize others to do so. The COPS Office may make any work that was developed or purchased under this partnership publicly available by any means without restriction, including a U.S. Department of Justice website or social media account, a hard copy, or in electronic form.

Publications, and other deliverables developed under this partnership will contain the following copyright notice:

“This resource was developed by MovementForward, Inc. in cooperation with the COPS Office and may be subject to copyright. The U.S. Department of Justice reserves a royalty-free,

nonexclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, this resource for Federal Government purposes. This resource may be freely distributed and used for noncommercial and educational purposes only.”

- J. **Endorsement Disclaimer:** The Department of Justice is prohibited from endorsing any non-federal entity’s or individual’s product, service, or enterprise.

Publications and other deliverables developed under this partnership will contain the following disclaimer statement:

“This project was supported through a partnership between the Office of Community Oriented Policing Services, U.S. Department of Justice, and MovementForward, Inc. The opinions contained herein are those of the author(s) or contributor(s) and do not necessarily represent the official position or policies of the U.S. Department of Justice. References to specific individuals, agencies, companies, products, or services should not be considered an endorsement by the author(s), contributor(s), or the U.S. Department of Justice. Rather, the references are illustrations to supplement discussion of the issues.

The Internet references cited in this publication were valid as of the date of publication. Given that URLs and websites are in constant flux, neither the author(s) nor the COPS Office can vouch for their current validity.”

- K. **Publishing Guidelines:** Publications and other deliverables developed under this partnership will follow the COPS Office Editorial and Graphics Style Manual, which features writing, editing, citation, and layout guidance for COPS Office publications and related materials.
- L. **Section 508 Accessibility:** All electronic and information technology deliverables (web sites and web-based information, video and multimedia products, compact disks, software applications and operating systems, and telecommunication products) must be developed and produced in a format that is accessible according to Section 508 accessibility requirements. Specifically, video should contain closed-captioning and audio description options. Electronic publications should be created in HTML, PDF fully tagged, or accessible text file format and all web sites must be fully compliant with 508 accessibility standards. For more information on Section 508 accessibility requirements, consult <http://www.section508.gov/>.
- M. **Employment:** This MOU does not create any employment relationship or any benefits incident to employment.

VII. Terms of Understanding

Duration: This MOU becomes effective when all authorized representatives for the Participants have signed this MOU and will remain in effect for twelve (12) months.

Modification: This MOU may be modified by written agreement by all Participants.

Extension: The duration of this MOU may be extended by written agreement by all Participants.

Termination: A Participant may terminate this MOU at any time upon written notice to the other Participant, with the termination becoming effective on the date established in the written notice.

VIII. Authorization

The signing of this MOU is not a formal undertaking. It implies that the Participants will strive to reach, to the best of their ability, the objectives stated in this MOU.

On behalf of the organization that I represent, I am authorized to sign this MOU and wish to contribute to its success.



Phil Keith
Director
Office of Community Oriented Policing Services

Date: 12/18/2018



Rev. Markel Hutchins
Chairman and CEO
MovementForward, Inc.

Date: December 14, 2018